

Speed post



कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour & Employment, Govt. of India)
मुख्य कार्यालय / Head Office
भविष्य निधि भवन, 14-भिकाजी कामा प्लेस, नई दिल्ली-110 066.
Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi - 110 066.

No. RRC-II / 28 (26) 06 / ABR 125762

Dated:

22 दिसम्बर
DEC 2009

To

Addl. Central P.F. Commissioner(Political States)

Sub: Observing the January, 2010 as "Recovery Month".

Sr,

It has been time and again impressed upon in various review meetings and also conveyed through a number of communications sent by the Head Office that the task of recovering Provident Fund dues should be accorded top priority but the pace of recoveries made during this financial year reveals that due importance is not given to the realization of arrears. The review of organisation's performance reveals that the Organisation has been able to recover only 13.39% of the outstanding dues upto September, 2009. The share of recoveries against current demand is 49.71% of the current workload whereas the recoveries against arrear demand stand to a poor 7.69% of the Arrear workload.

In view of the above, it has been decided to observe the month of January, 2010 as **Recovery Month** to set this task in forefront. The officers shall optimize their efforts to ensure that they not only cover up their deficiencies during this period but also close this year way ahead of the performance of the previous year. **The Recovery Officers** shall concentrate exclusively for realization of arrear amounts and shall not ordinarily be assigned to any other job during this period. The Enforcement Officers should be fully utilized for recovery work during the month. The targets in this regard are reiterated as under:

Current Dues : 100% recovery by the Assessing Officers,

Arrear dues : 80% recovery by Recovery Officers,

Locked up arrears : 50% during the current year.

It is once again emphasized that focussed and pro-active steps should be taken to ensure the recovery as per the targets including unlocking the not immediatedely realizable demand. This has to be achieved through special efforts initiated for getting the stay orders vacated, moving special petitions for early hearing of pending cases, getting claims expeditiously settled from the official liquidators and such other actions required depending on the merits of individual cases.

You are further requested to send Zone (political state) – wise weekly report to Head Office in the format enclosed within three days of the close of the week through email at compretacc@gmail.com or Fax (26174207).

Yours faithfully,


(K. Chandramouli) ^{21/11/11}

Central Provident Fund Commissioner

Copy to:

1. **All RPFCs/OICs – RO/SRO** - for information & necessary action.
2. **RPFC (NDC)** : With a request to upload the circular on our website.

Progress of Recovery during the Recovery Month

Week ending _____

(Rs. in lacs)

Name of the Region	Workload as on 31.12.09			Addition during/upto the week			Recovered during/upto the week			Closing Balance		
	Current Demand	Arrear Demand	Total	Current Demand	Arrear Demand	Total	Current Demand	Arrear Demand	Total	Current Demand	Arrear Demand	Total

Signature of the Additional Central PF Commissioner

(Political State)